

POUNDBURY MANCO SCAFFOLD

Application for permission to erect scaffolding in a MANCO courtyard

MANCO1 MANCO2 MANCO3 Delete as appropriate.

The purpose of this form is to prevent damage to the courtyard and minimize risks.

Name and address of scaffolding/hoarding company:-

Name of person to call out in emergency:

Telephone No:

Emergency (out of hours) telephone no:

Name, address & telephone number of company actually undertaking the work to the property if different to the above:-

Address of property INCLUDING Courtyard where scaffold/hoarding is required:-

Describe works to be done including appropriate plans:-

Elevations affected: _____

Distance of Structure from the building: _____

Duration of project:

Start date: _____ Projected End Date _____

See notes over.....

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Please enclose a copy of Public Liability Insurance Cover for a minimum of £5 million per individual incident. *Please note the MANCO approver may **INCREASE** this sum dependent on the location of the works.*

Name of Insurer

Contact details

Tick check a copy of the insurance certificate is attached _____

Additional Conditions

1. Ensure all emergency exits are clear at all times
2. Ensure all walkways or alleyways have unhindered access, or a suitably signed diversion.
3. Ensure no surface damage by vehicles or scaffolding.
4. Scaffolding company is responsible for all damage caused, and payment for restoration.
5. Photograph the working surfaces before and after the works are carried out.

Signed: _____

Name: _____

Date: _____

Please post your address/contact to the MANCO as a MANCO Report so a representative can pick this form up QR scan this form and attach it to a MANCO Report.

For Office Use Only

Date Received _____ Receipt and approval number Issued to sender _____